

WISE

厦|门|大|学|王|亚|南|经|济|研|究|院
WANG YANAN INSTITUTE FOR STUDIES IN ECONOMICS XIAMEN UNIVERSITY

WISE M.A. Programs Student Guide 2014

WELCOME MESSAGE

Welcome to the Wang Yanan Institute for Studies in Economics (WISE)! WISE is a research-oriented institute, which was founded in 2005 at Xiamen University as an initiative to modernize economics and finance research and education in China. WISE focuses on frontier research, high-quality teaching, and enjoys intensive international academic exchanges and cooperation.

WISE graduate program is similar to the standard graduate program in Economics at a typical North American university. One of the main reasons that students come to WISE is its North American style

We understand that graduate study can be stressful. This booklet aims to provide an outline for the M.A. program at WISE and to help WISE M.A. students access useful academic resources and avoid common mistakes, from the day of enrollment to the day of graduation. Some tips here might have even longer-term impacts. Please familiarize yourself with the regulations and academic requirements of the university so as to plan your study effectively. Keep this booklet safe and refer to it whenever you have any query.

We wish you well with your studies and hope you enjoy your time with us.

WISE Graduate Program Committee

DISCLAIMER

The handbook is issued on the condition that it does not form part of any contract between the university and any student. The information given has been made as accurate as possible at the time of publication. The WISE Graduate Program Committee (WGPC), however, reserves the right to modify this document at its discretion as a result of academic developments or changes in university policies. The WGPC thus accepts no responsibility for the consequences of any such modification.

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General Information

1. The Graduate School System (GSS)

Each student is provided with a student account in the Graduate School System (GSS). The system is used for course selection, grade checking, defense application, etc. Course selection, grade checking and password modification functions are available in the English system. Guidance will be provided for other functions that are only available in the Chinese system.

System portal (please use IE Browser):

Chinese: <http://gs.xmu.edu.cn/ch/>

English: <http://gs.xmu.edu.cn/en/login/>

2. Resources

Various forms and guides can be viewed from the WISE Ph.D. Programs website (<http://wise.xmu.edu.cn/programs/phd/xsbs/>).

3. Email

Email/Public Email is the main method of communication during your study at WISE. It is vital that you check your email regularly, at least daily, since time-sensitive information will be sent to you in this way. You should also pay attention to your email during public holidays and vacations.

4. Library & Internet

The university main library is located near the university South Gate, while the Economics and Management Branch Library is situated in the Economics Building. You will need your student card to enter the libraries and to borrow books.

The library website (<http://library.xmu.edu.cn/>) provides general information about the library facilities and offers an introduction to available services. Further questions about the library and its facilities should be directed to the Enquiries Desk on the 1st floor of the university main library.

Internet is available:

- in the Economics Building: Free WIFI (no password required)
- in the university main library: Free WIFI (login with your student account)

5. Academic Calendar

The standard academic calendar consists of a fall and spring semester and a five-week summer term. For fall and spring semesters, the last two weeks are reserved for final exams. There is no break between the spring semester and the summer term. Students are required to remain on campus during the summer term unless they are granted permission to leave.

Dates of Semester – 2014-2015 Academic Year *

Fall Semester (19 weeks)

September 14, 2014 (Sunday) – January 24, 2015 (Saturday)

Registration: September 14, 2014

Winter Vacation (5 weeks)

January 25, 2015 (Sunday) – February 28, 2015 (Saturday)

Spring Semester (16 weeks)

March 1, 2015 (Sunday) – June 20, 2015 (Saturday)

Registration: March 1, 2015

Summer Term (5 weeks)

June 21, 2015 (Sunday) – July 25, 2015 (Saturday)

Summer Vacation (7 weeks)

July 26, 2015 (Sunday) – September 12, 2015 (Saturday)

***See Appendix C for more details.**

Note that there will be class adjustments for national holidays.

An announcement will be made beforehand.

6. Standard Class Meeting Times

Morning	Session 1-2	8:00-9:40
	Session 3-4	10:10-11:50
Afternoon	Session 5-6	14:30-16:10
	Session 7-8	16:40-18:20
Evening	Session 9-11	19:10-21:45

Each session lasts for 45 minutes.

Coursework

Students are required to spend two years on coursework and complete a master thesis.

1. First-Year Core Courses

Discipline: Applied Economics, Theoretical Economics

Fall Semester	Spring Semester
Advanced Macroeconomics I	Advanced Macroeconomics II
Advanced Microeconomics I	Advanced Microeconomics II
Advanced Econometrics I	Advanced Econometrics II
Mathematical Economics	Advanced Financial Economics

Discipline: Statistics (Mathematical Statistics)

Fall Semester	Spring Semester
Advanced Macroeconomics I	Advanced Mathematical Statistics
Advanced Microeconomics I	Computational Data Analysis Using Software
Advanced Econometrics I	Advanced Econometrics II
Advanced Probability Theory	Advanced Financial Economics

Suggested Reading for First-Year Core Courses

Required textbooks may vary depending on the professors' teaching style and preferences. If you are interested in a particular course and want to learn more by yourself outside the classroom, some representative textbooks and references are listed below. Please make sure to check the latest editions.

Mathematical Economics:

- Carl Simon and Lawrence Blume, *Mathematics for Economists*.
- Morton Kamien, Nancy Schwartz, *Dynamic Optimization: The Calculus of Variations and Optimal Control in Economics and Management*.
- Avinash Dixit, *Optimization in Economic Theory*.
- Robert Lucas Jr. and Edward Prescott, *Recursive Methods in Economic Dynamics*. (For macroeconomists)
- Efe Ok, *Real Analysis with Economic Applications*. (For microeconomic theorists)

- Dean Corbae, Maxwell Stinchcombe, and Juraj Zeman, *An Introduction to Mathematical Analysis for Economic Theory and Econometrics*. (For microeconomic theorists)
- Phoebus Dhrymes, *Mathematics for Econometrics*.

Advanced Microeconomics:

- Hal Varian, *Microeconomic Analysis*.
- Andreu Mas-Colell, Michael Whinston and Jerry Green, *Microeconomic Theory*.
Geoffrey Jehle and Philip Reny, *Advanced Microeconomic Theory*.

Advanced Macroeconomics:

- David Romer, *Advanced Macroeconomics*.
- Lars Ljungqvist and Thomas Sargent, *Recursive Macroeconomic Theory*.
- Robert Barro and Xavier Sala-i-Martin, *Economic Growth*.
- Daron Acemoglu, *Introduction to Modern Economic Growth*.

Advanced Econometrics:

- William Greene, *Econometric Analysis*.
- Colin Cameron and Pravin Trivedi, *Microeconometrics: Methods and Applications*.
James Hamilton, *Time Series Analysis*.
- Fumio Hayashi, *Econometrics*.
- Paul Arthur Ruud, *An Introduction to Classical Econometric Theory*.
- Walter Enders, *Applied Econometric Time Series*.
- Joshua Angrist and Jorn-Steffen Pischke, *Mostly Harmless Econometrics: An Empiricist's Companion*.
- Jeffrey Wooldridge: *Econometric Analysis of Cross Section and Panel Data*.

Books on econometric software:

- Lora Delwiche and Susan Slaughter: *The Little SAS Book: A Primer*.
- Christopher Baum, *An Introduction to Modern Econometrics Using Stata*.
- Christopher Baum, *An Introduction to Stata Programming*.

(For more books on Stata, visit <http://www.stata.com/bookstore/>)

2. Second-Year Field Courses

Second year courses are field courses. Currently, WISE offer courses in the following fields:

Econometrics and Statistics: Time Series Econometrics I; Time Series Econometrics II;

Financial Econometrics; Panel Data Econometrics; Microeconometrics; Non-parametric Econometrics; Statistical Software.

Applied Microeconomics: Experimental Economics; Labor Economics; Industrial Organization; Urban Economics; Environmental Economics; Law and Economics; Institutional Economics; Political Economy.

Finance: Asset Pricing I; Asset Pricing II; Financial Statement Analysis; Advanced Corporate Finance; Financial Econometrics; Fixed Incomes; Security Investment; Derivatives Analysis; .Financial Innovations.

Macroeconomics: Topics on Macroeconomics I; Topics on Macroeconomics II; The Chinese Economy: Transition and Growth.

Depending on your discipline, you are required to take one course from the selected course list under your major:

Discipline: Applied Economics, Theoretical Economics

Fall Semester	Spring Semester
Western Economics	
<ul style="list-style-type: none"> • Advanced Topics in Macroeconomics I: Monetary Economics and International Finance • Labor Economics 	<ul style="list-style-type: none"> • Advanced Topics in Macroeconomics II: Open Macro and Search Model Applications • Law and Economics • The Chinese Economy: Transitions and Growth
Regional Economics	
<ul style="list-style-type: none"> • Urban Economics • Micro-Econometrics • Labor Economics 	<ul style="list-style-type: none"> • Environmental Economics • Applied Microeconomics
Quantitative Economics	
<ul style="list-style-type: none"> • Time Series Analysis I • Micro-Econometrics • Applied Nonparametric Econometrics 	<ul style="list-style-type: none"> • Financial Econometrics • Time Series Analysis II • Applied Microeconomics
Labor Economics	
<ul style="list-style-type: none"> • Micro-Econometrics • Labor Economics 	<ul style="list-style-type: none"> • Applied Microeconomics • Advanced Topics in Macroeconomics II: Open Macro and Search Model Applications
Finance	
<ul style="list-style-type: none"> • Asset Pricing I: Discrete-time Models and Empirical Applications 	<ul style="list-style-type: none"> • Asset pricing II: Continuous-time Models and Risk Management

Discipline: Statistics (Mathematical Statistics)

Fall Semester	Spring Semester
<ul style="list-style-type: none">• Time Series Analysis I• Micro-Econometrics• Applied Nonparametric Econometrics	<ul style="list-style-type: none">• Financial Econometrics• Time Series Analysis II• Applied Microeconometrics• Multivariate Statistics Analysis• Stochastic Processes• Bayesian Statistics• Generalized Linear Models

Suggested Reading for Finance Courses

Asset Pricing

- John H. Cochrane, *Asset Pricing*.
- George Pennacchi, *Theory of Asset Pricing*.
- Kenneth J. Singleton, *Empirical Dynamic Asset Pricing: Model Specification and Econometric Assessment*.
- Darrell Duffie, *Dynamic Asset Pricing Theory*.

Derivatives

- John C Hull, *Options, Futures, and Other Derivatives*.
- Steven E. Shreve, *Stochastic Calculus for Finance I: The Binomial Asset Pricing Model*.
- Steven E. Shreve, *Stochastic Calculus for Finance II: Continuous-Time Models*.

Financial Econometrics

- John Y. Campbell, Andrew Lo, and A. Craig MacKinlay, *The Econometrics of Financial Markets*.

Financial Time Series

- Ruey S. Tsay, *Analysis of Financial Time Series*.

Additional Reading

- Patrick Billingsley, *Probability and Measure*.
- Hans Follmer, Hans Fallmer, and Alexander Schied, *Stochastic Finance: An Introduction in Discrete Time*.
- Ioannis Karatzas and Steven Shreve, *Brownian Motion and Stochastic Calculus*.

Note:

Not all field courses are offered each year. Some field courses are rotated every two or three years. If you are interested in a particular field course and it is not offered, please contact the professor for advice.

In addition to the course Professional English Writing offered in the fall semester and Thesis Writing in the spring semester in the second year, all students are required to take at least four courses each semester from the above course list.

3. Tips:

These tips are helpful for your success in coursework:

- (1) Work with a team.
- (2) Be serious about problem sets. Discuss with your team members but solve problems independently.
- (3) If you cannot solve a problem after spending a reasonable amount of time, visit the professor during regular office hours or make an appointment with the professor.
- (4) Check online course syllabi and lecture notes by the top economics departments in the world. They are excellent supplements.
- (5) If you find it hard to get economic intuition from math formulas or models, you might need to review textbooks at the introductory or intermediate levels.

Thesis Committee

Students are required to form a MA thesis committee by the end of the first year. Each thesis committee consists of at least three professors, among whom one of the professor acts as the main supervisor (主导师) or two professors act as co-supervisors (联合导师), and the rest act as committee members. The case of co-supervisors normally happens if the two professors have closely collaborated projects and are willing to jointly supervise a student for the research projects.

The main supervisor or at least one of co-supervisors has to be WISE professors or adjunct professors at WISE. Committee members can be from other schools at XMU or from other universities. Each WISE professor can act as the main supervisor for at most 3 MA students every year. Co-supervising one student is counted as half to each professor. WISE has NO limit for professors to serve as thesis committee members. To form the committee, it is crucial to first form a match between a student and a main supervisor (or co-supervisors), and then other committee members can be suggested by the main supervisor or co-supervisors.

A mutual selection and matching mechanism between students and supervisors is carried out in the spring semester and summer term of the first year as follows:

- 1) By the end of the spring semester of the first year (in early June): communication between students and faculty for potential research interest, through introduction seminar series of research subjects, tea times, and individual appointment of meetings, etc.
- 2) Week 1 of the summer term: Announcements will be made with respect to the list of WISE faculty available for students to choose from, number of students each faculty will take (quota) and their respective research areas.
- 3) Week 2 of the summer term: Students fill in a form of adviser preference of up to 3 faculty.
- 4) Week 3-4 of the summer term: i) Faculty will receive students' first preference list and can select up to three students; ii) the second preference list will then be sent out to faculty who still has quota (and the third preference list, if necessary); iii) the program coordinator may conduct some matching between faculty and students, if necessary.
- 5) Week 5 of the summer term: Final matching results will be announced and supervision process will begin. Committee members will be invited by the suggestion of the main supervisor or co-supervisors.

Research

MA students are suggested to start thesis writing as early as possible in the second academic year. You may encounter many issues and much difficulty and you may feel some anxiety or even feel stressed—this is normal. The following guidelines aim to help you reduce stress.

(1) When you are taking field courses, try to figure out which fields you are particularly interested in. Normally during your first-year study, WISE faculty will offer a seminar series to introduce their research fields and topics. You are particularly encouraged to sit in the seminars to broaden your knowledge on fields and topics. You should talk to professors in the fields you are interested in. At the beginning of the second year, you can also take or sit in courses from two, three, or even four fields to identify your preferences.

(2) Once you have decided which field you want to focus on, you need to find a professor in that field who would like to supervise your thesis. In general, some professors do high-quality research but may not be approachable. You are lucky if you can find a nice supervisor who is also a good researcher. You can bring yourself luck by choosing two or three professors to form a thesis committee. You can also choose an external supervisor who is not affiliated with WISE if necessary.

(3) It is hard to find a good research idea. You won't succeed in finding interesting and important research questions by just reading journal articles. Ideas come from real life, from newspapers and popular press, from talking to your peers and professors, and from attending seminars, workshops, and conferences. Ideas may come randomly, so you should be curious, sensitive, and open-minded. However, this does not mean you don't need to read papers. You should be familiar with the standard literature in your field before you start doing research in that field. To some degree, you should become a scholar before you become a researcher.

(4) You need to master some techniques and tools in your field. If you do macro theory, you need to strengthen your math in dynamic optimization; if you do empirical work, you need to learn some econometric software such as Stata, SAS, and Eviews. Also writing your own codes and programs in Matlab, C, SPLUS, GAUSS, or R is highly recommended because through this way you will understand clearly all details of a statistical method, and become more capable to deal with complex models.

(5) When you are excited about a new idea, cool down for a while—talk to your supervisor, other professors, or other graduate students. Their feedback will provide valuable information on whether you should pursue your ideas or not. Do not work alone

all the time—otherwise too often you will find your new idea is not interesting enough, not important enough, obsolete, or not implementable.

(6) When you have a working paper, you should consider presenting it somewhere a few times. You can present it in the workshop, in a seminar at WISE or School of Economics, or in a conference. You can even simply present it in front of your friends. A presentation will help you understand better what you write; and your audience's feedback very often either deepens your understanding or generates new research ideas. Never submit your paper to a journal if you are the only reader by the time of submission.

(7) Be confident. If you have a creative or strange, new idea, talk to your supervisor and friends; make your idea understood and transform it to a tractable model or testable hypothesis. If your idea or preliminary work fits the requirement of some research grants or foundation support, feel free to apply for them.

(8) Learn lessons and advice from well-established economists. The following articles are written by well-known economists on how to conduct research. Although their experience and tips may not work for everyone, you can still find much insight.

1. Dixit, Avinash., 1994, My system of work (not!), *American Economist* 38, 10-16.
2. Davis, Don, 2001, Ph.D. thesis research: Where Do I Start? Available at <http://www.columbia.edu/~drd28/Thesis Research.pdf>
3. Krugman, Paul., 1993, How I work, *American Economist* 37, no.2, 25-31.
4. Mankiw, Gregory, 1996, My rules of thumb, *American Economist* 40, no.1, 14-19.
5. Varian, Hal, 1997, How to build an economic model in your spare time, *American Economist* 41, no.2, 2-10.

Writing

Pay attention to your writing. A novel idea with bad writing is a failure. Learn to write in a clear, concise, simple, and coherent way. Learn to write and also write to learn.

You should learn how to write papers in Chinese first. Do not start writing a paper in English if you have never written any publishable papers in Chinese.

The best way to learn writing is to imitate good writing. Many well-known economists are also good writers, such as William Vickrey, Robert Solow, Robert Lucas, and Gregory Mankiw.

The best way to write well is to revise, revise, and revise.

The aim of the following references is to provide general guidelines on writing English papers, but the basic principles and rules apply to writings in Chinese (Please check the latest edition of each book).

Elsevier Press provides a concise instruction on how to write a publishable paper in English: Elsevier, Author pack: A guide to publishing in scholarly journals, available at <http://www.elsevier.com/wps/find/authorsview.authors/authorpacks>

If you write an empirical paper, read John Cochrane's advice: Cochrane, J., 2005, Writing Tips for Ph. D. students, available at http://faculty.chicagobooth.edu/john.cochrane/research/papers/phd_paper_writing.pdf

If you write a theoretical paper, read William Thompson's small book: Thompson, W., 2001, *A Guide for the Young Economist*, The MIT Press.

These are two general references for writing research papers and theses:
Booth, W., Colomb, G., Williams, J., *The Craft of Research*, The University of Chicago Press.
Turabian, Kate, 2007, *A Manual for Writers of Research Papers, Theses, and Dissertations, 7th edition*, The University of Chicago Press.

If your goal is to publish English papers, try to get a copy of each book and read it at least a few times.

Strunk, W., White, E., *The Elements of Style*.
McCloskey, D., *Economic Writing*.

Williams, J., *Style: Ten Lessons in Clarity and Grace*.

Zinsser, W., 2001, *On Writing Well*, 25th anniversary edition, Harper Resource Book.

Finally, *The Chicago Manual of Style* is a great desktop reference.

Presentation

Presentation is as important as writing. Good presentation skills help sell your paper to journals and help sell yourself in the job market. Even if you want to land an industry job after graduation, you will find that effective presentation and communication are crucial for your career success.

Some people are born with the gift of speaking well. Many people are not, but presentation skills can be learned. Practice makes perfect. You should make the most of various topic courses, study groups, and thesis workshop course during your study to improve your presentation skills.

Thompson's *A Guide for the Young Economist* contains useful advice on how to present a paper.

Do not be shy. Be active in classroom discussions. Be open-minded and be generous to share your ideas with others. Ideas are positive externalities and you benefit from others' ideas as well.

During the spring semester in your second year, students are required to enroll in the MA & Ph.D. Dissertation Workshop course. All graduate students are required to report research progress regularly and make a seminar-style presentation. Your committee members are required to be present. The workshop coordinators, your committee members, along with the students, will give you valuable feedback on your research and presentation. The workshop coordinators will hand out a presentation checklist to you at the beginning of the class.

You are encouraged to present your working paper in a seminar, a conference, or just in front of your friends. If you intend to attend a workshop or a conference, ask your supervisors for potential places to go.

Working part time as teaching assistants is also a great opportunity to gain teaching experience and improve your presentation skills.

Students are strongly encouraged to present papers in English. However, first make sure you can present papers in Chinese clearly. Just like writing, presentation reflects your thinking. If you can think clearly, you can present your ideas clearly after some practice. Furthermore, presenting a paper a few times helps you think more clearly.

You will be interrupted by all kinds of questions during your presentation. Take this

opportunity to learn and practice professional etiquettes and learn to be spontaneous.

Financial Aid

XMU and WISE provide many types of financial aid to help you meet financial needs.

1. Scholarship from XMU Graduate School. This scholarship is offered each year for the first three years. A committee will evaluate your academic performance based on the WISE scholarship policy and your contribution to WISE. First year students will be notified their scholarship before they come to WISE. The second and third year scholarship will be announced at the beginning of each fall semester. For more information on XMU scholarship, please visit

<http://zsb.xmu.edu.cn/>.

2. Teaching assistantship. WISE has plenty of teaching assistant positions each semester. Open positions will be announced. Stipend varies depending on working load and teaching experience. WISE also rewards the best teaching assistants each year.

3. Research assistantship. Many professors offer RA positions. Probably most professors prefer to hire their own students as RAs. Feel free to contact your supervisors or professors whose research areas and topics interest you to see if you can work as RA for them.

4. Special scholarship. WISE receive donations from entrepreneurs and such donations are used to support outstanding students. Currently, WISE has the XINHU scholarship funded by XINHU Futures Co., Ltd, and Cheng Hsiao Scholarship sponsored by distinguished WISE adjunct professor Cheng Hsiao.

5. Various paid work opportunities. WISE organizes extensive academic activities such as workshops, conferences, and forums. Sometimes paid volunteers are needed to help organize those activities.

6. Research grants from XMU and other outside sources, but such grants are highly competitive.

7. If you present a working paper at a good quality conference, WISE will reimburse part of your travel expenses. Please consult your supervisors about the list of “high-quality conferences”.

Research Facility

The Computing and Data Center at WISE offers access to software such as SAS, Matlab, Gauss, R, Stata, SPSS. For details, please visit <http://www.wise.xmu.edu.cn/moe/> or contact Mr. Zhong Zengguang at zhong.cn@gmail.com or 0592-2188616.

WISE has set up an experimental laboratory—the Finance and Economics Experimental Laboratory (FEEL), funded by the Ministry of Education. If you are interested in experimental economics and finance, please visit <http://feel.xmu.edu.cn/> for more information about FEEL or contact Professor Sen Geng at sen.geng@nyu.edu.

Seminars and Conferences

WISE currently organizes five seminar series:

- (1) Advanced Econometrics Seminar Series regularly held on Thursday afternoons. Most speakers are from outside. Their areas span various fields in economics, econometrics, and finance.
- (2) Joint statistics seminar series with the Department of Statistics.
- (3) Young scholar forum, jointly organized with School of Economics. Presenters are young economists, postdoctoral fellows, and Ph.D. graduate students.
- (4) WISE-IZA labor economics seminar through online video conference.
- (5) Career forum. Speakers are successful professionals from different industries.

You are required to attend a certain number of seminars (10 times per semester in the first two years) and you are strongly encouraged to interact with the speakers and ask questions during the seminar. Seminars are a great place for you to learn how established economists find interesting and important research questions, how they answer the question, and how they present their findings. It is also a great place to draw lessons and avoid common mistakes in research and presentation. You can also derive new ideas from seminars. More importantly, seminars are a good way to advertise WISE. How WISE people treat and interact with external speakers will affect WISE's reputation and potentially your prospect in the job market. Make sure you interact with speakers in a friendly and professional way.

To help you interact with speakers, WISE staff will send out face-to-face meeting announcement and dinner invitations to all students. Feel free to sign up for meetings with the speakers to exchange ideas (resources are scarce, so you'd better take initiative).

If you have working papers ready for circulation, you are strongly encouraged to submit your papers to good quality conferences. Ask your supervisor for advice on where to go as there are too many conferences nowadays. A good place to check domestic conference information is <http://www.cenet.org.cn/>. WISE can reimburse part of your conference travel expenses. Consult our staff to confirm how much your expenses will be reimbursed before you register a conference.

For conferences organized by WISE, you are expected to both attend sessions and help organize sessions. WISE staff will contact you if volunteers are needed.

Job Hunting

When you are close to completing your MA thesis, you are ready for job hunting.

Searching for jobs is a time-consuming and stressful process. WISE will have a placement coordinator to help students on the job market. The coordinator will collect job position information and offer instructions on how to write CV and cover letters, how to assemble application packages, and how to prepare for interviews, campus visit, and teaching demos.

Research and Academic Integrity

Degree Paper Fraud

WISE places the highest priority on students undertaking and presenting work which is the result of their own individual efforts and activities. Degree applicants should abide by the university's academic codes and regulations and compose the degree paper independently according to the supervisor's guidance. Xiamen University may cancel the eligibility for degree application if the applicant is involved in degree paper fraud.

As per Xiamen University's "Regulations for Master and Ph.D. Students", degree paper fraud includes, but is not limited to:

- Participating in selling or purchasing a degree paper
- Using a substitute person to undertake the thesis work or offering ghostwriting services
- Plagiarism
- Falsification of data

For students who have committed such a fraud and received their academic degrees by using fraudulent theses, the degree granting institution may revoke their degrees and abolish their diplomas in accordance with the law. Such a decision will be publicly announced. No academic degree granting institutions are allowed to accept the offenders' degree applications within three years, starting from the date of the revocation and abolishment.

Xiamen University can expel the degree applicants if they are involved in the aforementioned degree paper frauds and have not yet graduated from the university.

Resources

The Harvard Guide to Using Sources provides useful information on how to avoid plagiarism and to cite references: <http://usingsources.fas.harvard.edu/icb/icb.do>. Consult your supervisor if in doubt.

There are many websites that allow you to check your thesis for evidence of plagiarism.

WISE and SOE recommend using one or more of the following:

Wei Pu (维普): <http://gocheck.cn/>

Wan Fang (万方): <http://check.wanfangdata.com.cn/>

Paper Pass: <http://www.paperpass.org/>

Paper Rater: <http://www.paperrater.net/>

Turn it in: www.turnitin.com

Academic Professionalism

The following article and book address professionalism issues for economists:

- Hamermesh, Daniel, 1992, The young economist's guide to professional etiquette, *Journal of Economics Perspectives* 6, no.1, 169-179.
- McCoskey, Deirdre, 2000, *How to Be Human Though an Economist*, The University of Michigan Press.

Here are some examples of how to be professional:

- Do not chat privately or do your own things in a seminar.
- Do not use cell phones in the classroom or during a seminar.
- Be punctual for any activities you are attending.
- Stay with the audience till the seminar ends. If you have to leave before the seminar ends, make sure you notify the seminar coordinator or the seminar speaker appropriately before the seminar starts.
- If you have a coauthored paper, always ask your coauthors' permission before submitting the paper to a conference or a journal, or presenting it somewhere.
- Do not list your supervisor as a coauthor if he or she has not contributed to the paper substantially. You can make your own judgment as to what counts as "substantial contribution". Always ask your supervisor whether he or she would like to be listed as a coauthor before you do so.
- When offering comments or asking questions in a seminar or workshop, try to be objective, respectful, and constructive.
- Be nice to WISE staff and your fellow students.

Contact Information

Director of WISE M.A. Program: Professor Minqiang (Kent) Zhao, email: kent_zhao@xmu.edu.cn, office room: Economics Building A202.

Supporting staff: Ms. ZHANG, Wenting, email: fionazhang.WISE@gmail.com; phone number: 0592-2186170.

Meeting with Faculty

Students can visit WISE faculty members during their office hours. Outside office hours, students must make an appointment in advance. Please do not interrupt faculty members outside their office hours or appointed meeting times. Your cooperation in this matter is much appreciated. For more information about the faculty, please visit the WISE website.

Other Useful Contact Information of XMU

The Admissions Office	3rd floor, Jiageng-3 Building
The Graduate School	3rd floor, Jiageng-3 Building
The University Financial Affairs Office	4th floor, Jiageng-3 Building
The University's General Office	17th floor, Jiageng-3 Building
The Student Affairs Office	Room101, Nanguang-4 Building

Opening hours of the above offices: Monday-Friday, 8:30-11:40 a.m., 2:30-5:30 p.m.

Closed for vacations & public holidays.

Note

Note

Appendix A: Online Papers

- JSTOR: <http://www.jstor.org>
- ScienceDirect: <http://www.sciencedirect.com>
- Econlit: <http://www.aeaweb.org/econlit/index.php>
- Research Papers in Economics: <http://www.repec.org> (sign up for free weekly update of new working papers in your selected fields)
- National Bureau of Economic Research: <http://www.nber.org> (sign up for regular updates of new working papers)
- Social Science Research Network: <http://www.ssrn.com>
- Center for Economic Studies: <http://www.census.gov/ces/publications/index.html>
- Centre for Economic Policy Research: <http://www.cepr.org/publications>
- EconPapers: <http://econpapers.repec.org/>

Appendix B: Data Resources:

- Data Sets Purchased by WISE:
 - Annual Industrial Survey data of Manufacturing Firms 1998-2007 (NBS)
 - 2004 China Industry and Commerce Registered Enterprises
 - China Customs Import and Export Data (2000-2006)
 - 2000-2011 Land Data from the China Index Academy
 - 1982-2011 China Patent Index System
- China Health and Nutrition Survey (CHNS): <http://www.cpc.unc.edu/projects/china>
- Chinese Household Income Project (CHIP):
<http://www.icpsr.umich.edu/icpsrweb/ICPSR/studies/21741>
- Chinese Family Panel Studies (CFPS): <http://www.issf.edu.cn/cfps>
- China Household Finance Survey: <http://www.chfsdata.org/>
- Chinese Longitudinal Healthy Longevity Survey:
<http://w3.pku.edu.cn/academic/ageing/index.html>
- China General Social Survey: <http://www.cssod.org/index.php>
- China Census 1982, 1990: <https://international.ipums.org/international/samples.shtml>
(also include international census data sets)
- China firm and trade micro data (commercial):
<http://www.allmyinfo.com/data/index.asp>
- Panel Study of Income Dynamics (USA data): <http://psidonline.isr.umich.edu/>
- Resources for Economists on the Internet: <http://rfe.org/>
- Tips for economists: <http://people.su.se/~mkuda/tips4economists.html>
- Tips for Ph.D. students: <http://www.phdtips.com/>

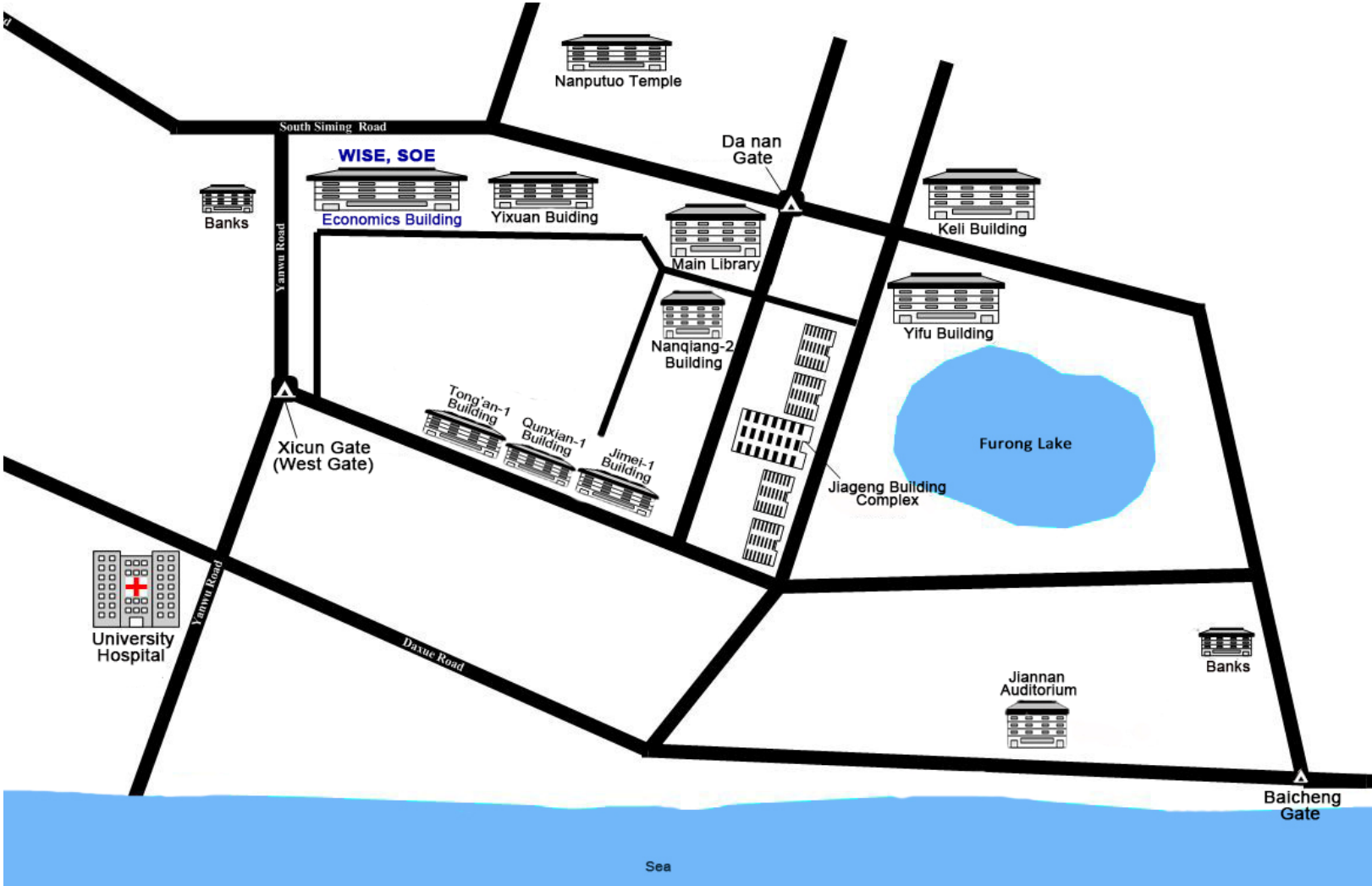
Appendix C: 2014-2015 Academic Calendar

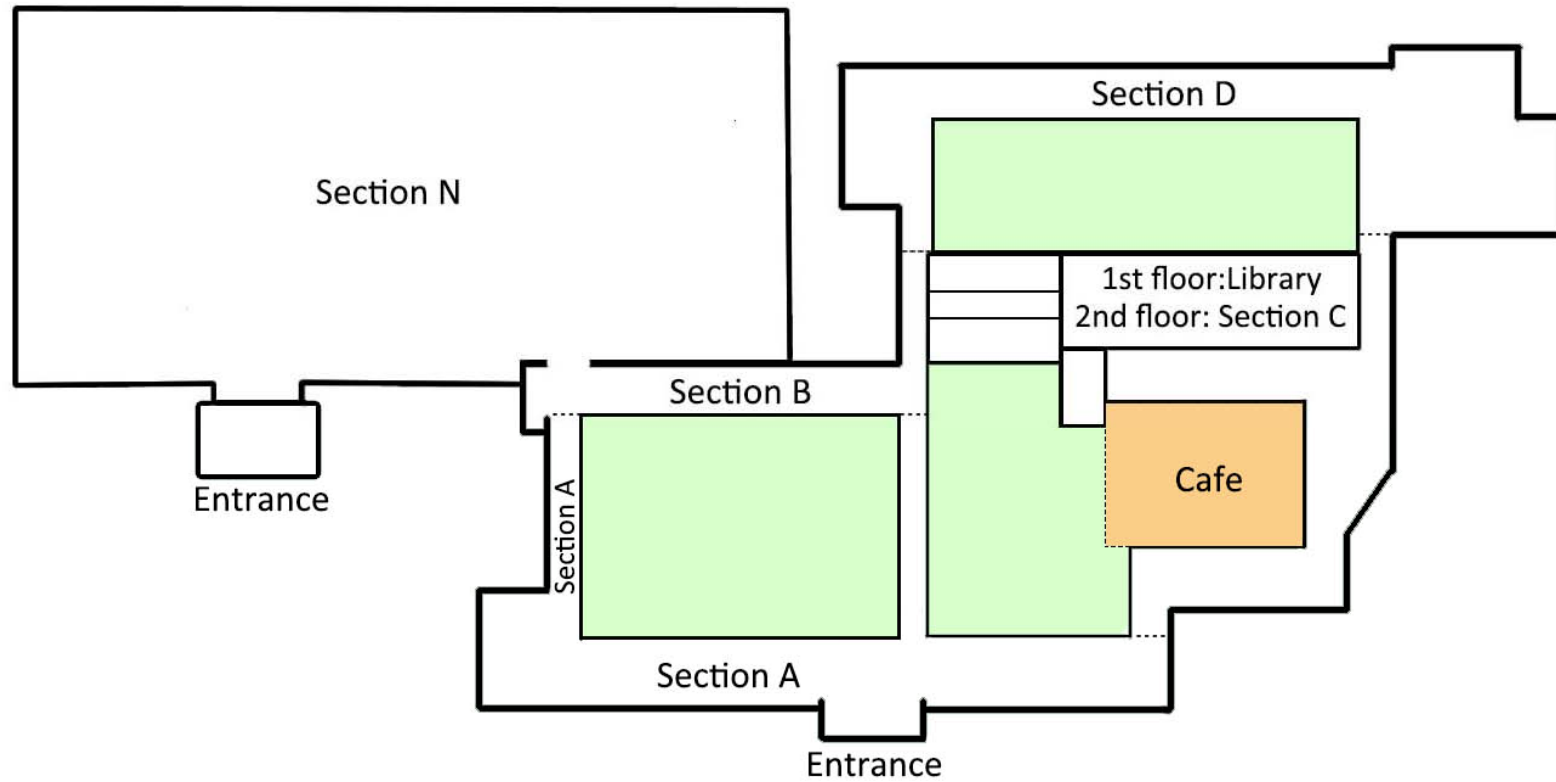
厦门大学 2014-2015 学年校历
Xiamen University Calendar 2014-2015

教务处编制

2014年								2015年																																										
周	月	日	一	二	三	四	五	六	周	月	日	一	二	三	四	五	六	周	月	日	一	二	三	四	五	六	周	月	日	一	二	三	四	五	六															
WK	Mth	Sun	Mon	Tue	Wed	Thu	Fri	Sat	WK	Mth	Sun	Mon	Tue	Wed	Thu	Fri	Sat	WK	Mth	Sun	Mon	Tue	Wed	Thu	Fri	Sat	WK	Mth	Sun	Mon	Tue	Wed	Thu	Fri	Sat															
	一月				1	2	3	4		七月				1	2	3	4	5		一月					1	2	3		七月					1	2	3														
	JAN	5	6	7	8	9	10	11		JUL	6	7	8	9	10	11	12	17	JAN	4	5	6	7	8	9	10	3	JUL	5	6	7	8	9	10	11															
		12	13	14	15	16	17	18			13	14	15	16	17	18	19	18		11	12	13	14	15	16	17	4		12	13	14	15	16	17	18															
		19	20	21	22	23	24	25			20	21	22	23	24	25	26	19		18	19	20	21	22	23	24	5		19	20	21	22	23	24	25															
		26	27	28	29	30	31				27	28	29	30	31					25	26	27	28	29	30	31			26	27	28	29	30	31																
	二月							1		八月						1	2		寒假														八月							1		暑假								
	FEB	2	3	4	5	6	7	8		AUG	3	4	5	6	7	8	9		FEB	1	2	3	4	5	6	7		AUG	2	3	4	5	6	7	8															
		9	10	11	12	13	14	15			10	11	12	13	14	15	16			8	9	10	11	12	13	14			9	10	11	12	13	14	15															
		16	17	18	19	20	21	22			17	18	19	20	21	22	23			15	16	17	18	19	20	21			16	17	18	19	20	21	22															
		23	24	25	26	27	28				24	25	26	27	28	29	30			22	23	24	25	26	27	28			23	24	25	26	27	28	29															
											31																						30	31																
	三月							1		九月								1	三月													九月							1		九月							1		
	MAR	2	3	4	5	6	7	8		SEP	7	8	9	10	11	12	13	2		1	2	3	4	5	6	7		SEP	6	7	8	9	10	11	12															
		9	10	11	12	13	14	15			14	15	16	17	18	19	20	3		8	9	10	11	12	13	14			13	14	15	16	17	18	19															
		16	17	18	19	20	21	22			21	22	23	24	25	26	27	4		15	16	17	18	19	20	21			20	21	22	23	24	25	26															
		23	24	25	26	27	28	29			28	29	30					5		22	23	24	25	26	27	28			27	28	29	30																		
		30	31																	29	30	31																												
	四月			1	2	3	4	5		十月					1	2	3	4		四月						1	2	3	4		十月							1		十月							1			
	APR	6	7	8	9	10	11	12		OCT	5	6	7	8	9	10	11	6		5	6	7	8	9	10	11		OCT	4	5	6	7	8	9	10															
		13	14	15	16	17	18	19			12	13	14	15	16	17	18	7		12	13	14	15	16	17	18			11	12	13	14	15	16	17															
		20	21	22	23	24	25	26			19	20	21	22	23	24	25	8		19	20	21	22	23	24	25			18	19	20	21	22	23	24															
		27	28	29	30						26	27	28	29	30	31		9		26	27	28	29	30					25	26	27	28	29	30	31															
	五月					1	2	3		十一月							1	2		五月												十一月							1		十一月							1		
	MAY	4	5	6	7	8	9	10		NOV	2	3	4	5	6	7	8	10		3	4	5	6	7	8	9		NOV	8	9	10	11	12	13	14															
		11	12	13	14	15	16	17			9	10	11	12	13	14	15	11		10	11	12	13	14	15	16			15	16	17	18	19	20	21															
		18	19	20	21	22	23	24			16	17	18	19	20	21	22	12		17	18	19	20	21	22	23			22	23	24	25	26	27	28															
		25	26	27	28	29	30	31			23	24	25	26	27	28	29	13		24	25	26	27	28	29	30			29	30																				
											30							14		31																														
	六月			1	2	3	4	5	6	7		十二月			1	2	3	4	5	6		六月						1	2	3	4	5		十二月							1		十二月							1
	JUN	8	9	10	11	12	13	14		DEC	7	8	9	10	11	12	13	15		7	8	9	10	11	12	13		JUN	6	7	8	9	10	11	12															
		15	16	17	18	19	20	21			14	15	16	17	18	19	20	16		14	15	16	17	18	19	20			13	14	15	16	17	18	19															
		22	23	24	25	26	27	28			21	22	23	24	25	26	27	1		21	22	23	24	25	26	27			20	21	22	23	24	25	26															
		29	30								28	29	30	31				2		28	29	30											27	28	29	30	31													

Appendix D: Brief Maps





Layout of Economics Building